



# TweedLearning

— FEDERATION —

## **Governor Allowances Policy 2025-2026**

## Document monitoring and evaluation

This policy has been officially adopted by the Governing Body.

Version History		
Version	Date	Description
Initially adopted	June 2018	Adopted by Governing Bodies
Update	June 2020	Updated
Update	Sept 2021	Updated
Update	Sept 2023	Updated - NCC Guidance
Update	Sept 2024	Updated
Update	Sept 2025	Updated

Approval & Authorisation			
	Name	Job title	Date
Approved by	Gary Hilton	Head Teacher	Sept 2025
Approved by		Governing Body	Sept 2025
Date of next review			Sept 2026



## **Governor Allowances Policy**

The school follows Northumberland County Council guidance on Governor Allowances.

### **NCC Guidance on Governor Allowances**

Governing Bodies can continue to choose whether or not to pay allowances to governors for expenditure necessarily incurred by individual governors to enable them to carry out their governor duties. Where governing bodies agree to pay such expenses this decision should be recorded in the minutes of the governing body meeting where the decision is taken, and governors must set up a scheme to make such payments. The Regulations are not specific on what is deemed to be necessary expenditure, rather it is up to governing bodies to decide what should be eligible.

Examples could be;

- Child care or babysitting expenses.
- Care arrangements for an elderly or dependant relative.
- Support for governors with special needs (e.g audio equipment).
- Support for governors whose first language is not English (e.g translations).
- Telephone charges, photocopying, stationery e.t.c
- Travel and subsistence.

Expenses will need to be met from the school's delegated budget, or any other source of income to the school, as long as anyone providing those funds are aware that they may be used for this purpose.

Only actual expenditure should be reimbursed, otherwise it will be subject to income tax. Claims for travel expenses cannot exceed Inland Revenue authorised mileage rates (obtainable from the Inland Revenue). If you are in doubt about any payments attracting a tax liability the advice of the Inland Revenue should be taken.

Regulations do not allow for governors to be paid for attending meetings of the governing body, or it's committees, neither can claims for loss of earnings be made.

If Governing Bodies agree to pay particular expenses the scheme must apply to all categories of governors, including associate governors and LEA additional appointed governors.

Governor allowances are subject to audit. The LEA will want to assure themselves that there are no abuses of school budgets, and that school resources are being used efficiently. Consequently governing bodies who take up the opportunity to pay themselves expenses must have effective financial systems in place for authorising and processing payments.

All members of the governing body are able to vote on the nature and rates of allowances, irrespective of the rules on declaring direct and indirect financial interest.